Emeritus Nomination Form **nominations due in March**	Salt Lake Community College · CELEBRATING 75 YEARS 1948-2023

Nominees Name:	
Department:	
Nominees S#:	

Your name:	
Your email:	

Emeritus status honors retiring and former faculty, staff, and administrators whose contributions have made Salt Lake Community College one of the finest community colleges in the nation. In granting this status, SLCC recognizes the significant advantages of maintaining an association with excellent employees who have, or will soon, retire.

Documents to submit with form:

- Resume or curriculum vitae of the nominee. - *optional*

- Letter of recommendation from nominating person citing contributions to the profession, teaching, outstanding achievements, awards, exceptional professional service, and other noteworthy contributions. Explain who you are, how you know the nominee, and why you are nominating them. You can also share a story or anecdote that illustrates their personality, character, or values. This will help the awarding committee get a sense of who your nominee is as a person, not just as a professional. Elaborate on the employee's significant contribution to the company. - *required*

For consideration, please submit this completed form and required documents to the nominee's supervisor to route for signatures. The nomination form and supporting documentation should be delivered to People & Workplace Culture (Benefits) office from the Provost or Vice President's Office, no later than the **first Friday in March** annually. The Benefits office will coordinate the final steps in the approval process with the President's Office.

Approvals:

TITLE	PRINT NAME	SIGNATURE	DATE
Associate Dean/Director:			
Dean/AVP/Director:			
Provost/Vice President:			

HR Approval:			

HR only:

Nominee's Title/Faculty Rank:	
Nominee's e-mail address:	
Years of Service at SLCC:	FT: PT:
Retirement date:	
Emeritus Title:	

President's Approval:			