

SLCC Posting Guidelines

Please follow the guidelines closely to avoid losing privileges and take pride in the way our College looks.

• Helium Balloons

Helium Balloons are strictly prohibited in the buildings listed below. If they get loose they will set the fire alarm off due to beam detectors near the ceilings

Redwood Campus	South City	Jordan Campus	Miller Campus
Construction Trades Science and Industry Student Center	Main Building Center for Arts and Media Innovations High School	Health Science High Tech Center	Miller Automotive Trade

• Inside ALL Buildings on ALL Campuses

- Posters and advertising may be placed on designated bulletin boards, tack strips and plastic sign holders. All posters not on bulletin boards must be posted by blue tape. No pins, tacks, or nails may be put into any walls.
- Doors are not posting areas, do not use.

• Outside

- Garbage cans ok if you use blue tape
- Sidewalk chalk ok to use only on sidewalks
- Stakes ok, wood only, no rebar
 - Must be 2 feet from sidewalks
- No laminated posters on the ground
- No flyers, handouts, posters, etc. on cars
- Trees
 - No stapling to trees
 - Fishing line and string ok (preferably twine) just make sure you remove it, or it will damage the tree
 - Be cautious with weight
- Grass strips in between the double sidewalks have plastic in them and the Facilities Division discourages using stakes there.
- All wood signs need to be self-supported and placed only 2 feet from sidewalks, if there is not 2 feet, then do not attempt to place a stake there.
- You can attach lightweight signs to fencing (up to 4' x 8' max)
- Do not attach anything to existing signage
- Do not attach anything to artwork/sculptures
- Do not attach anything to the marquis on any campus
- Helium balloons may be placed outside



- Attaching to lamps posts is ok (do not cover existing banners and use blue tape only)

Please Abide by These Guidelines... We Don't Want to Lose These Privileges

For any questions or creative ideas that are not covered above, please contact Facilities Services, 957-3911 for approval.