

## 2016-2017 Hourly & Instructional Rate Schedule

Effective July 1, 2016

Below is a table of the hourly rates, titles and grades for SLCC.

All hourly positions are limited to 125 hours per month or less. All applicants and new hires must complete and apply with an official SLCC application located at [jobs.slcc.edu](http://jobs.slcc.edu). Supervisors: select a title and corresponding rate from the schedule below and complete a Personnel Action Form and submit it with all required paperwork to Human Resources in a timely manner, preferably before the employee starts employment. New employees should generally start at entry levels of the assigned range. Students should be given preference. Women and minority hiring is encouraged. Hourly positions are generally variable and therefore carry less responsibility than a salaried position with a similar title. Hourly positions require time entry that must be have appropriate approvals.

If a department chooses to convert an hourly position to a full-time, regular position, the department must provide funding for full benefits, with the appropriate approval and complete the full hiring process.

All exceptions to the Hourly Rate Schedule, either title or rate must be approved by the Assistant Vice President (AVP) of Human Resources. For consideration, submit your request and justification in writing to the Director of Recruitment and Compensation. If your request is for a new addition to the schedule, include; proposed title, rate of pay requesting and a short 2-3 sentence description of duties and written justification on why the position is needed.

A "Contractual Services Agreement" is used when you want to pay a person who is not an employee of the college for a one-time project. Please contact the Accounts Payable Office.

Part-time Adjunct Instructors, refer to the Adjunct Workload document for limits.

Full-time Administrators/Staff, working in an adjunct capacity may not exceed 50% of normal full-time teaching load. The employee wishing to teach as adjunct faculty will need to have the permission of their current supervisor, meet the qualifications as required, and be selected by the appropriate academic administrator following College hiring procedures. If the adjunct teaching interferes with the employee's regular job, as determined by the supervisor, the employee may be required to give up the teaching assignment.

Full-time Faculty may teach overload following the procedure listed in the Academic Guide.

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### Part Time Hourly Grade 2 \$7.71 - \$8.77

Aide II	Cashier I	Clerk II
Food Service Worker II	Game Room Attendant	Groundskeeper II
Trainer II	Reader/Grader I	Receptionist
Scribe	Typist	

### Part Time Hourly Grade 3 \$8.78 - \$9.66

Aide III	Audio-Visual Assistant	Cashier II
Child Care Provider	Clerk III	Food Service Worker III
Groundskeeper III	Library Assistant	Mail Clerk
Math Lab Tutor	Reader/Grader II	Printer II
Secretary I	Server	

### Part Time Hourly Grade 4 \$9.67 - \$10.64

Cashier III	Child Care Provider I	Craft Helper
Food Service Worker IV	Groundskeeper IV	Reader/Grader III
Server I	Specialist	Tutor Non-Certified

### Part Time Hourly Grade 5 \$10.65 - \$11.70

Accounting Clerk	Child Care Provider II	College Center Attendant
Custodian II	Food Service Worker V	Groundskeeper V
IT Lab Aide I	Laboratory Technician	Parking Enforcer
Printer III	Secretary II	Server II
Specialist I	Tool Room Attendant	Tutor Certified I

### Part Time Hourly Grade 6 \$11.71 - \$12.87

Chef	Child Care Provider III	Custodian III
Desktop Technician I	Electro/Mechanical Tech	IT Lab Aide II
Lab Aide	Programmer/Analyst I	Server III
Specialist II	Telecom Technician I	Tutor Certified II

### Part Time Hourly Grade 7 \$12.88 - \$14.16

Advisor I	Chef I	Child Care Provider IV
Desktop Technician II	HVAC Tech I	Help Desk Technician II
IT Lab Aide III	Lab Aide I	Programmer/Analyst II
Public Safety Officer I	Researcher I	Secretary III
Server IV	Specialist III	Statistical Clerk
Telecom Technician II	Tutor Certified III	

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### Part Time Hourly Grade 8 \$14.17 - \$15.57

Accounting Technician	Automotive Technician	Carpenter
Chef II	Child Care Provider V	Desktop Technician III
Heating Engineer	HVAC Tech II	Help Desk Technician III
IT Lab Aide IV	Lab Aide II	Programmer Analyst III
Public Safety Officer II	Researcher II	Technician I
Telecom Technician III	Theater Technician	

### Part Time Hourly Grade 9 \$15.58 - \$17.18

Advisor II	Child Care Provier VI	Coordinator
Desktop Technician IV	Help Desk Technician IV	Journeyman Electrician
Lab Aide III	Technician II	Telecom Technician IV

### Part Time Hourly Grade 10 \$ Varies

Assistant Apprenticeship Administrator	\$18.51 - \$19.25
Assistant Coach/Sports Information Coordinator	\$19.52 - \$29.34
Curriculum Developer	\$18.40 - \$32.68
Instructional/ Media Designer	\$18.40 - \$32.68
Lab Aide IV	\$16.84 - \$19.86
Lab Coordinator	\$16.52 - \$19.86
LCSW	\$22.30 - \$25.79
Licensed Message Therapist	\$21.91 - \$25.31
Nurse Practitioner	\$32.53 - \$47.38
Operations Associate (bachelors degree required)	\$17.16 - \$33.87
Professional Entertainer	\$7.86 - \$17.51
Training Director	\$27.75 - \$28.87
Workshop Presenter	\$18.40 - \$32.68 (or a lump one-time payment of \$100-\$150 if presented sporadically, hourly if it is a regular assignment performed consistently)

### Instructional Hourly Rates \$ Varies & Grade Varies

(Grade 5) Adjunct Instructor	\$15.89 - \$46.97
(Grade 6) Teaching Assistant	\$24.60 - \$43.71
(Grade 7) Non-teaching training	\$22.83
Per weekly contact hour in any semester	\$771.00