

## NEW FACULTY SALARY & RANK FORM



Name:	
Banner ID (If Available)	
Effective Hire Date:	
Department/Division:	
Tenure Status:	<input type="checkbox"/> Tenure Track <input type="checkbox"/> Non-Tenure <input type="checkbox"/> 1-yr Temp <input type="checkbox"/> 1-sem Temp
Position Type:	<input type="checkbox"/> New <input type="checkbox"/> Replacement
If replacement, replaces	
Requisition #:	

The Associate Dean is responsible to ensure that the credentials and documentation are complete and accurate for proper evaluation. Please attach all documents for evaluation as needed; indicating "see resume" is unacceptable. **The Associate Dean initials all line entries including any "Zeros", and the sectional totals.** All sections are required information.

### EDUCATION

List all academic degrees conferred and dates earned, education credits completed, the institution's name and major/disciplined studied. A salary/job offer cannot be extended without official transcripts.

Date Earned	Degree (BS, MS, etc.)	Institution	Major	Credits in Semester Hours	AD/PD Approval (initials)
<b>Total</b>					

### FULL-TIME COLLEGE LEVEL TEACHING EXPERIENCE

Enter full-time teaching experience that is recognized by SLCC as being Full-time faculty with full rights and responsibilities. The "Credit in Years" is the equivalent of SLCC FT faculty load for Fall and Spring Semesters (target 30 Instructional Units) as being 1 Academic year (or three quarters). Overload classes and/or summer overload is not considered in the Academic annual appointment.

Institution	Department	Title/Rank	Beginning Month/Year	Ending Month/Year	Credits in Years (x.x)	AD/PD Approval
<b>Total</b>						

## HIGH SCHOOL AND/OR PART-TIME COLLEGE LEVEL TEACHING EXPERIENCE

Once a person is established in their profession, part-time work experience or teaching may be credited. Part-time teaching (including SLCC) **may** be considered in gap years where no full-time experience exists. Equivalent part-time experience is defined as: Teaching an equal number of credit hours or classes as the average full-time faculty-load in the department. Two semesters (Three Quarters) equal one year. Credit in years is the prorated full-time equivalent to an annual SLCC full-time faculty load (30 Instructional units). *For example: Fall and Spring 10 IU = 20/30 or 0.67 year.*

Institution	Department	Title/Rank	Beginning Month/Year	Ending Month/Year	Credits in Years (x.x)	AD/PD Approval
<b>Total</b>						

## RELATED FULL-TIME/EQUIVALENT VOCATIONAL/PROFESSIONAL EXPERIENCE

The total number of years in a full-time, work-related position must not exceed the number of chronological years. Each year is evaluated separately. Credit in Years is determined by the 12 month calendar.

Institution/Employer Organization	Department	Title	Beginning Month/Year	Ending Month/Year	Credits in Years (x.x)	AD/PD Approval
<b>Total</b>						

**PRE-EMPLOYMENT OFFER**

Proposed Salary Offer by Associate Dean/Dean:	\$
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**Salary and Rank Offer (by Human Resources)**

Minimum Requirements Posted		Tenure Status	
Rank/Title		Projected Tenure Date	
Minimum Faculty Salary by Department		Temporary Appointment	<input type="checkbox"/> 1 year <input type="checkbox"/> Fall <input type="checkbox"/> Spring
Minimum Salary		Effective Dates:	
Salary Offer		Prorated salary (if applicable)	

**APPROVALS**

Associate Dean/Program Director		Date:
Dean		Date:
Human Resources		Date:
Provost for Academic Affairs		Date: