

Intellectual Property

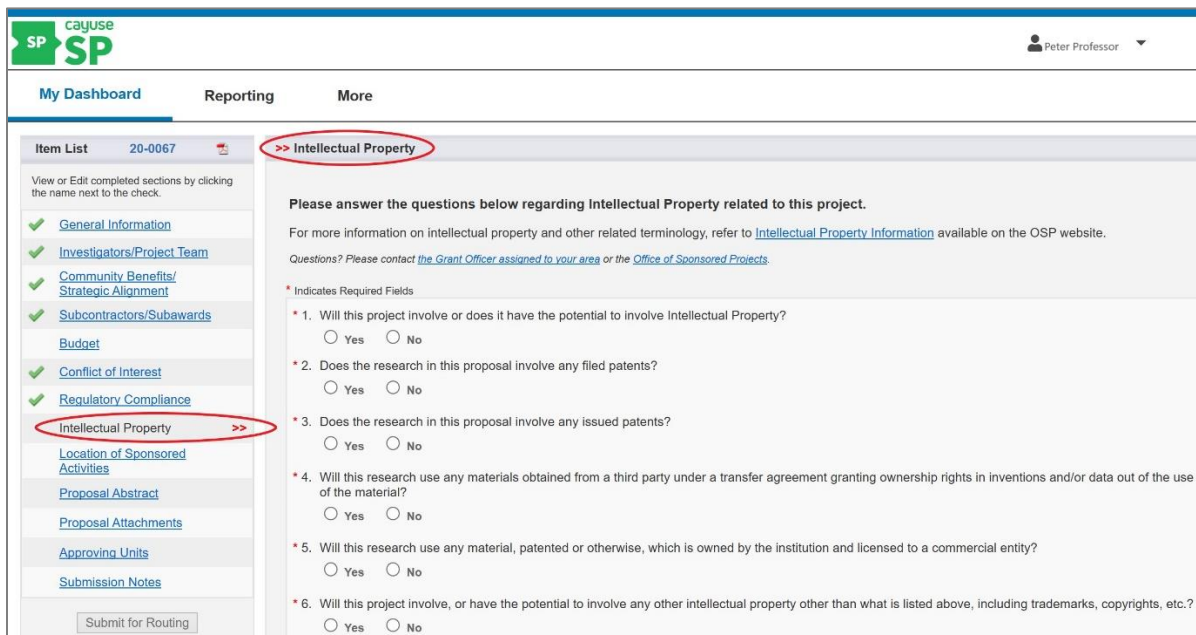
The **Intellectual Property** section aids the Lead-PI and project team in identifying potential intellectual property concerns associated with their project. Through a series of six questions, the Lead-PI will determine if their project has the potential to develop intellectual property or patents, or impact pending patents, trademarks or other licenses.

The answers to these questions will help speed communication and avoid problems that may delay the proposed project. These questions will aid in identifying potential intellectual property concerns associated with the proposed project as it relates to SLCC, the Scope of Work, partners on the award, or the sponsor.

Management of intellectual property has significant overlap with the management of sponsored research. Contractual terms in sponsored research agreements and licensing or material transfer agreements can sometimes conflict. For additional information and clarification of the Intellectual Property questions, please see the [OSP Intellectual Property Information](#) page.

Completing the Intellectual Property Section

Click into the **Intellectual Property** section of your proposal from the Proposal Development Menu.



All questions marked with a red asterisk * require an answer.

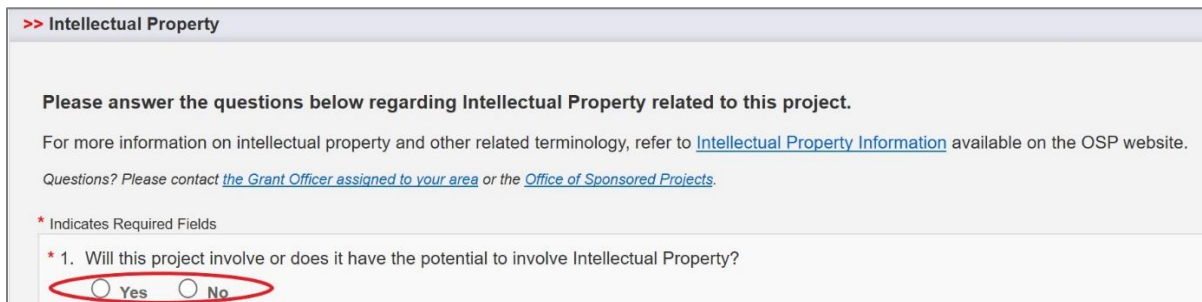
Guidelines for Answering Each Question

The following guidelines will help you answer each question.

Question One:

Will this project involve, or does it have the potential to involve, intellectual property?

Intellectual Property is defined as any copyrighted materials, patentable materials, software trademarks, and trade secrets, whether or not formal protection is sought.



>> Intellectual Property

Please answer the questions below regarding Intellectual Property related to this project.

For more information on intellectual property and other related terminology, refer to [Intellectual Property Information](#) available on the OSP website.

Questions? Please contact [the Grant Officer assigned to your area](#) or the [Office of Sponsored Projects](#).

* Indicates Required Fields

* 1. Will this project involve or does it have the potential to involve Intellectual Property?

Yes No

If this project will use or produce intellectual property as defined, respond ‘Yes.’ If the proposed project has potential to involve intellectual property, then contact your Grant Officer to discuss this further. Otherwise, answer “No.”

Question Two:

Does the research in this proposal involve any filed patents?

A patent for an invention is the grant of a property right to the inventor, issued by the United States Patent and Trademark Office. The right conferred by the patent is, “the right to exclude others from making, using, offering for sale, or selling” the invention in the United States or “importing” the invention into the United States. What is granted is not the right to make, use, offer for sale, sell or import, but the right to exclude others from making, using, offering for sale, selling or importing the invention.

Consider any items, other than software, which reasonably appear to qualify for protection under the patent laws of the US or other protective status. This question is specifically for patents that have already been filed with the United States Patent and Trademark Office.

>> Intellectual Property

Please answer the questions below regarding Intellectual Property related to this project.

For more information on intellectual property and other related terminology, refer to [Intellectual Property Information](#) available on the OSP website.

Questions? Please contact [the Grant Officer assigned to your area](#) or the [Office of Sponsored Projects](#).

* Indicates Required Fields

* 1. Will this project involve or does it have the potential to involve Intellectual Property?
 Yes No

* 2. Does the research in this proposal involve any filed patents?
 Yes No

If you have filed or plan to file a patent for any item, other than software, that will be produced or used in this project, select ‘Yes.’ If the proposed project involves any filed patents, then contact your Grant Officer to discuss this further. Otherwise, answer “No.”

Question Three:

Does the research in this proposal involve any issued patents?

Sponsored research projects may contemplate further development of SLCC’s inventions claimed in a patent or patent application or patented inventions owned by outside parties relevant to the project. Such situations require that OSP take care to address these issues appropriately in the sponsored research agreement. Consider any patents that are compliant with the requirements of the United States Patent and Trademark Office and have been given a date of issue of protection.

>> Intellectual Property

Please answer the questions below regarding Intellectual Property related to this project.

For more information on intellectual property and other related terminology, refer to [Intellectual Property Information](#) available on the OSP website.

Questions? Please contact [the Grant Officer assigned to your area](#) or the [Office of Sponsored Projects](#).

* Indicates Required Fields

* 1. Will this project involve or does it have the potential to involve Intellectual Property?
 Yes No

* 2. Does the research in this proposal involve any filed patents?
 Yes No

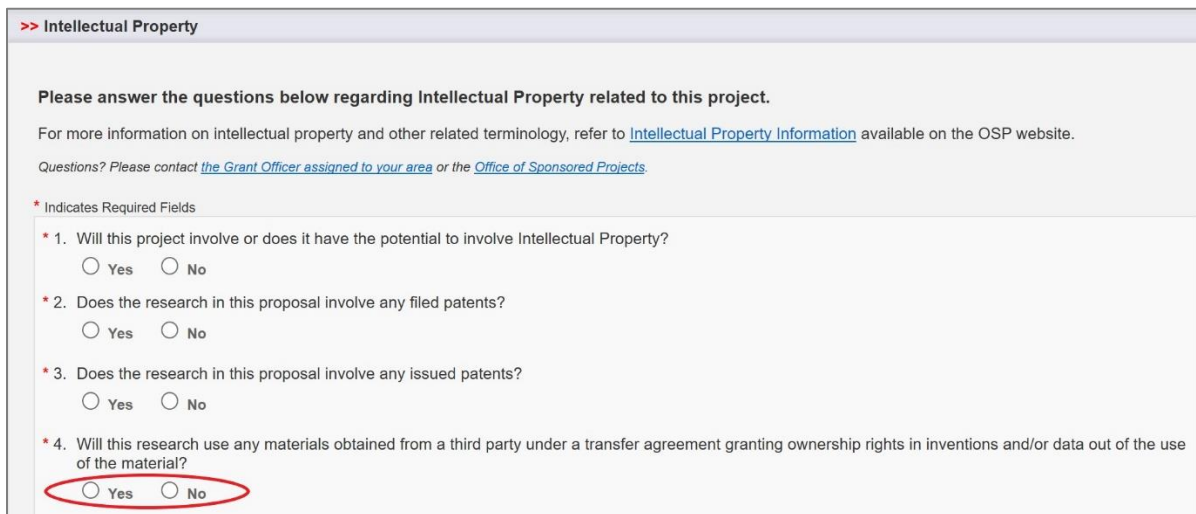
* 3. Does the research in this proposal involve any issued patents?
 Yes No

If there is an issued patent for any item, other than software, that will be produced or used in this project, select ‘Yes.’ If the proposed project has potential to involve any issued patents, then contact your Grant Officer to discuss this further. Otherwise, answer “No.”

Question Four:

Will this research use any materials obtained from a third party under a transfer agreement granting ownership rights in inventions and/or data out of the use of the material?

A transfer agreement can be a Material Transfer Agreement (MTA), academic or research use license, or any other written agreement under which the researcher has obtained the limited right to use something owned by another entity. Researchers also share materials with outside parties under an MTA or other forms of research use licenses. Should the sponsored research proposal contemplate using materials, data, or software obtained under such an agreement, OSP must take care to avoid conflicting obligations between the transfer agreement and the sponsor of the proposed research. Consider any materials that will be used in the project to complete the research, scope of work, and/or deliverables that are obtained from entities outside of the college and outside of the agency awarding the grant.



The screenshot shows a web form titled '>> Intellectual Property'. It contains the following text: 'Please answer the questions below regarding Intellectual Property related to this project.' Below this is a link for more information: 'Intellectual Property Information' available on the OSP website.' Another link follows: 'Questions? Please contact the Grant Officer assigned to your area' or the Office of Sponsored Projects'.' A section labeled '* Indicates Required Fields' contains four questions, each with radio buttons for 'Yes' and 'No'. The fourth question, 'Will this research use any materials obtained from a third party under a transfer agreement granting ownership rights in inventions and/or data out of the use of the material?', has its 'Yes' radio button circled in red.

If the research will use any materials obtained from a third party under a transfer agreement granting ownership rights in inventions and/or data out of the use of the material, select 'Yes.' Then contact your Grant Officer to discuss this further. Otherwise, answer "No."

Question Five:

Will this research use any material, patented or otherwise, which is owned by the institution and licensed to a commercial entity?

A license is a written agreement whereby the owner of property grants limited rights in that property to another. A commercial license for tangible property (material) or intellectual property typically grants the right to make, use or sell the property.

If an institutional invention is licensed to a commercial entity and is also to be used or further developed in the proposed research, OSP must take care to avoid granting rights in that invention to the sponsor.

>> Intellectual Property

Please answer the questions below regarding Intellectual Property related to this project.

For more information on intellectual property and other related terminology, refer to [Intellectual Property Information](#) available on the OSP website.

Questions? Please contact [the Grant Officer assigned to your area](#) or the [Office of Sponsored Projects](#).

* Indicates Required Fields

* 1. Will this project involve or does it have the potential to involve Intellectual Property?
 Yes No

* 2. Does the research in this proposal involve any filed patents?
 Yes No

* 3. Does the research in this proposal involve any issued patents?
 Yes No

* 4. Will this research use any materials obtained from a third party under a transfer agreement granting ownership rights in inventions and/or data out of the use of the material?
 Yes No

* 5. Will this research use any material, patented or otherwise, which is owned by the institution and licensed to a commercial entity?
 Yes No

If the research will use any material, patented or otherwise, and is owned by the institution and licensed to a commercial entity, select ‘Yes.’ Then contact your Grant Officer to discuss this further. Otherwise, answer “No.”

Question Six:

Will the project involve, or have the potential to involve, any other intellectual property other than what is listed above, including trademarks, copyrights, etc.?

Consider any potential intellectual property, that did not fit within an explanation above but will be used in or derived from this project. The Intellectual Property Information page has an extensive list of possible things to consider when responding.

>> Intellectual Property

Please answer the questions below regarding Intellectual Property related to this project.

For more information on intellectual property and other related terminology, refer to [Intellectual Property Information](#) available on the OSP website.

Questions? Please contact [the Grant Officer assigned to your area](#) or the [Office of Sponsored Projects](#).

* Indicates Required Fields

* 1. Will this project involve or does it have the potential to involve Intellectual Property?
 Yes No

* 2. Does the research in this proposal involve any filed patents?
 Yes No

* 3. Does the research in this proposal involve any issued patents?
 Yes No

* 4. Will this research use any materials obtained from a third party under a transfer agreement granting ownership rights in inventions and/or data out of the use of the material?
 Yes No

* 5. Will this research use any material, patented or otherwise, which is owned by the institution and licensed to a commercial entity?
 Yes No

* 6. Will this project involve, or have the potential to involve any other intellectual property other than what is listed above, including trademarks, copyrights, etc.?
 Yes No

If the project will involve or have the potential to involve any other intellectual property other than what is listed in the above questions, select ‘Yes.’ Then contact your Grant Officer to discuss this further. Otherwise, answer “No.”

Assurances for Co-PIs and Other Lead Members of a Project Team

If the proposal includes multiple PIs or other lead members of a project team, each individual is required to answer Conflict of Interest and Intellectual Property questions related to the sponsored project proposal. Each individual PI or team member completes a Co-PI Assurance Form.

Use the Co-PI Assurance Form located with the Cayuse SP User Guide – Conflict of Interest on the OSP website. Detailed instructions for completing this form are included in the Cayuse SP User Guide – Conflict of Interest at: <https://i.slcc.edu/osp/cayuse.aspx>.

Save Section

Complete all required fields marked with a red asterisk * before clicking Save. Do not navigate away from this section without clicking save or the information will be lost.

Click Save at the bottom of this section.

Clicking Reset will remove all information from this section. Do not click reset unless you intend to remove the information from the entire section and start over.

This section is editable until the project is submitted for routing.

The screenshot shows the Cayuse SP interface. At the top left is the 'cayuse SP' logo. The top right shows the user 'Peter Professor'. Below the logo are navigation tabs: 'My Dashboard', 'Reporting', and 'More'. The 'More' tab is active, showing a list of menu items. The 'Intellectual Property' item is circled in red. The main content area is titled '>> Intellectual Property' and contains a form with the following text:

Please answer the questions below regarding Intellectual Property related to this project.

For more information on intellectual property and other related terminology, refer to [Intellectual Property Information](#) available on the OSP website.

Questions? Please contact [the Grant Officer assigned to your area](#) or the [Office of Sponsored Projects](#).

* Indicates Required Fields

1. Will this project involve or does it have the potential to involve Intellectual Property?
 Yes No
2. Does the research in this proposal involve any filed patents?
 Yes No
3. Does the research in this proposal involve any issued patents?
 Yes No
4. Will this research use any materials obtained from a third party under a transfer agreement granting ownership rights in inventions and/or data out of the use of the material?
 Yes No
5. Will this research use any material, patented or otherwise, which is owned by the institution and licensed to a commercial entity?
 Yes No
6. Will this project involve, or have the potential to involve any other intellectual property other than what is listed above, including trademarks, copyrights, etc.?
 Yes No

At the bottom of the form are 'Save' and 'Reset' buttons, with the 'Save' button circled in red.

When the **Intellectual Property** section of your proposal is complete, a green checkmark will appear next to this section on the Proposal Development Menu.

Next Step

Navigating and completing the **Location of Sponsored Projects** section.

For more information, see [Cayuse SP - User Guide: Location of Sponsored Projects](#).