



Form <b>W-9S</b> (Substitute Dec 2017)	<b>Request for Student's Taxpayer Identification Number and Certification</b>	<b>Return this form to the requestor. Do NOT send it to the IRS.</b>
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**Part I** Student Identification

Name of Student (as it appears on the social security card or IRS-issued ITIN)		
Address (number, street, apt/unit/suite)	City	State
Taxpayer Identification Number (SSN or ITIN)  - - - - -	SLCC Student Number  S - - - - -	Salt Lake Community College Identification Number  87-6000448

**OR**

<input type="checkbox"/> I am a foreign national/non-resident alien and do not have a Social Security number or IRS individual taxpayer identification number. I do not plan to file an income tax return in the U.S.
<input type="checkbox"/> I do not wish to provide my taxpayer identification number to Salt Lake Community College at this time. I understand that I may be subject to an IRS fine of \$250 for failure to do so. I further understand that the IRS will not be able to use the Form 1098-T filed by Salt Lake Community College to confirm my eligibility for certain education tax benefits without my taxpayer identification number.

**Part II** Taxpayer Identification Number Certification

I certify that: <ul style="list-style-type: none"><li>• The number shown on this form is my correct taxpayer identification number. or</li><li>• I am a foreign national/non-resident alien. or</li><li>• I do not wish to provide my taxpayer identification number to Salt Lake Community College at this time.</li></ul>	
<b>Sign Here</b>	<b>Date</b>

**Part III** Requestor Information

Requestor's name and address  Salt Lake Community College Controller's Office / COF P.O. Box 30808 Salt Lake City, Utah 84130-0808	Salt Lake Community College identification number  87-6000448
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## General Instructions

Purpose of form. An eligible educational institution, such as Salt Lake Community college, must get your correct identifying number to file Form 1098-T, Tuition Statement, with the IRS and to furnish a statement to you. This will be your social security number (SSN) or if you are not eligible to obtain an SSN, your individual taxpayer identification number (ITIN). Form 1098-T contains information about qualified tuition and related expenses to help determine whether you, or the person who can claim you as a dependent, may take either the tuition and fees deduction or claim an education credit to reduce Federal income tax. For more information, see IRS Pub. 970, Tax Benefits for Higher Education

Use Form W-9S to your correct SSN or ITIN to Salt Lake Community College. Under federal law, you are required to provide the requested information.

**Note:** Salt Lake Community College may request your SSN and certification using Form W-9S or by other means, such as electronically

## Specific Instructions

### Part I. Student Identification

You must complete this part.

Name and address. Enter the name and mailing address of the student. The name should match that used by the Social Security Administration or Internal Revenue Service.

Taxpayer identification number. Enter your SSN or ITIN. If you do not have an SSN or ITIN, apply for one and fill out return this form when you receive it.

### Part II. Certification

Sign your name in the space provided.

### Part III. Requestor Information

This information is provided to identify the requestor and provide the address to which the form should be sent. Fill in your student account number in the box provided. Note: Deliver or mail the completed form to the address provided. Email is not a secure way to transmit personal information.

## Penalties

Failure to furnish correct SSN. If you fail to furnish your correct SSN to the requestor, you are subject to a penalty of \$250 unless your failure is due to a responsible cause and not willful neglect.

Misuse of SSNs. If Salt Lake Community College discloses or uses your SSN in violation of Federal law, Salt Lake Community College may be subject to civil and criminal penalties.

## Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to give your correct SSN or ITIN to persons who must file information returns with the IRS to report certain information. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice.