**SLCC Employee Engagement Group Application Form**

**Overview:**

Salt Lake Community College fosters a culture of belonging and success by encouraging employee participation in both formal and informal engagement activities. **Employee Engagement Groups** provide employees the opportunity to participate in informal gatherings based upon their interests.

To encourage participation in Employee Engagement Groups, SLCC maintains a list of approved Employee Engagement Groups and contact information on the website at [www.slcc/employee-engagement-groups](http://www.slcc/employee-engagement-groups). Approved Employee Engagement Groups (a) have at least five current employees interested in participating, (b) are open to all SLCC employees, and (c) agree to adhere to SLCC’s employee conduct standards.

Employee Engagement Groups are able to access general facilities and resources on campus to hold meetings and events. These meetings and events are required to be held outside of standard work hours. In addition, approved Employee Engagement Groups will be invited to participate each semester in the President’s Employee Engagement Group Council to share insights and concerns regarding SLCC’s culture of belonging and success for employees and students.

**Section 1: EMPLOYEE ENGAGEMENT GROUP INFORMATION**

**Employee Engagement Group Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
*Please provide a unique name for your Employee Engagement Group.*

**Primary Contact Information**

*The contact information provided will appear on SLCC's Employee Engagement Group webpage.*

* **Selected Representative Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **SLCC Email**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* I understand that if approved, an annual application renewal is required to be recognized.
* I acknowledge that membership is voluntary and open to all current SLCC employees.
* I acknowledge this group has at least five current SLCC employees who would be actively participating.

To help other employees decide if they want to join, please provide a brief focus statement here:

**Section 2: CODE OF CONDUCT COMPLIANCE**

*Please confirm your understanding and commitment to the following SLCC expectations for Employee Engagement Groups:*

* I understand that group activities will be conducted in the members’ personal capacity and not on behalf of SLCC.
* I agree and confirm that our group will adhere to SLCC’s code of conduct and policies, aligning with the college’s mission, vision, and values.

*Thank you for submitting! Your application will be reviewed, and you will be contacted within 5 working days.*

View USHE HB261 (2024) Guidance here:

<https://ushe.edu/wp-content/uploads/pdf/Board/Board_Guidance/USHE_HB_261_Guidance_October_2024.pdf>