

FAQ – CURRENT ADJUNCT INSTRUCTOR POOL

I am a current Adjunct Instructor; will I need to submit my application for next year to be considered for an Adjunct Instructor position?

No...The policy for hiring all part-time positions includes Adjunct Faculty and requires the departments/divisions to post all part-time positions online. If you have a teaching assignment and the department/division chair invites you to teach again, you will not be required to reapply for your position.

I am a current Adjunct Instructor who desires to teach in a different program next semester; will I need to apply for that department/division's Adjunct Faculty position?

Yes...If you want to teach in different department/division, then you will need to apply to that department/division's specific Adjunct Faculty posting to be considered.

Example: Joe Johns teaches in Math Department and wants to teach for Chemistry in the Division of Natural Sciences next semester. Joe then will need to apply to the Chemistry, Adjunct Faculty posting online.

If I have a teaching assignment in a department that comes once a year, will I need to re-apply for the same teaching position?

Adjunct Instructors are classified as part-time employees and are issued Teaching Agreements on a term-by-term basis with no guarantee of continued employment. If you do not receive a teaching assignment for the next consecutive semester, you will remain in the Department/Division pool of Adjunct Instructors for one year. The Chair may select from this pool of instructors to teach a class within a year's time without having the instructor reapply for that position.

How long do I stay active in the department/division pool of adjuncts before I need to resubmit my application?

The Chair may invite you to teach anytime within a year's time without you having to reapply. After one year without a teaching assignment by the same department/division, you are then required to reapply online to the department/division's Adjunct Faculty posting if you want to be reconsidered for the position.