

Motor Pool Passenger List

Departure Date: _____ Return Date: _____

Departure Time: _____ Return Time: _____

Destination: _____

Sedan (4 passengers + driver)

Mini-Van (4-6 passengers + driver)

Cargo Van (3 passengers + driver)

Mini Bus (21 passengers + driver)

Transit Van (11-4 passengers + driver)

Large Bus (33-56 passengers + driver)

Note: If traveling out-of-state, your trip must be approved by Risk Management prior to picking up the key pocket. See "Out of State Travel Request" or email requiredtraining@slcc.edu for more information.

For in-state travel, but outside the SLC metro area, the Motor Pool Office is authorized to approve your travel.

For questions or concerns, please call 801-957-4271

Driver (print): _____ Phone Number: _____

Driver (print): _____ Phone Number: _____

Passengers:

1. _____

18. _____

2. _____

19. _____

3. _____

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17. _____

Signature: _____