



Application for Limited Access to the Roof

Only authorized employees are permitted to have limited access to the rooftops of SLCC buildings. Access by others is not permitted. Salt Lake Community College specifically prohibits students from being on the roof of any SLCC building unless escorted by authorized employees. The Director of Crafts & Maintenance, or an authorized representative must authorize employees to gain limited access to selected rooftops for legitimate purposes.

Applicant Information

<i>Individuals Name:</i>	<i>Department:</i>
_____	_____
<i>Telephone Number:</i>	<i>Office Location:</i>
_____	_____

Project Details

<i>Date Access is Needed:</i>	<i>Building:</i>
_____	_____

Reason for Access:

Acknowledgements

I understand that by signing this form that I agree to the following guidelines:

- I will not allow access to anyone else on the roof that is not authorized
- I will only access the roof with an assigned Facilities employee
- I will not allow students access to the College's roofs without approval from The Office of Risk Management
- I will not engage in any activity within 6 feet of the roof edge
- The access is for legitimate maintenance or security/emergency purposes and activities to College operations
- The activity being conducted will not cause damage to College property or present unreasonable hazards to those involved
- For Security purposes, doors may NOT be propped open at any time
- The roof hatch key will not be loaned or used by anyone else but the individual assigned
- Pre and Post inspection of roof conditions is required. I will be held liable for damage or debris left behind
- Pre-Inspection Contractor_____ SLCC Employee_____ Date _____
- Post Inspection Contractor_____ SLCC Employee_____ Date _____

Internal Use Only

<i>Authorized Signature</i>	<i>Date:</i>
_____	_____