Email signature gallery template

Pick any signature in this template and easily customize it with your own contact information. Follow the instructions to use the template:

**Step 1:** Hover over the signature andclickCursor that appears when you hover over a table. to select all the elements in the signature.

**Step 2:** Select **Copy (Ctrl + C)**.

**Step 3:** Open an Outlook email message and **Paste (Ctrl +V)** the signature in the email body.

**Step 4:** Fill in with your contact information

Signature 1

|  |  |
| --- | --- |
|  | **Firstname Lastname**  Title Here  Department Here  **Phone** 801-XXX-XXXX  **Mobile** 801-XXX-XXXX  **Email** email@slcc.edu  [A blue and black logo  Description automatically generated](https://www.instagram.com/saltlakecc/?mc_cid=44ed1064f2&mc_eid=ef05c02472) [A blue and black logo  Description automatically generated](https://www.facebook.com/SaltLakeCommunityCollege/?mc_cid=44ed1064f2&mc_eid=ef05c02472) [A blue and black logo  Description automatically generated](https://www.youtube.com/user/SLCCTV) [A blue circle with black letters  Description automatically generated](https://www.linkedin.com/school/salt-lake-community-college/?mc_cid=44ed1064f2&mc_eid=ef05c02472) |

Signature 2

|  |  |
| --- | --- |
|  | **Firstname Lastname**  Location  Department  [email@slcc.edu](mailto:email@slcc.edu) • 801-XXX-XXXX |

Signature 3

|  |  |
| --- | --- |
|  | **FIRSTNAME LASTNAME**  Title Here  Department Here  Phone: 801-XXX-XXXX  email@slcc.edu |

Signature 4

|  |
| --- |
| **Firstname Lastname**  Title Here | Department Here |
| slcc.edu  801-XXX-XXXX | 801-XXX-XXXX (cell)  email@slcc.edu  [A white letter in a circle  Description automatically generated](https://www.linkedin.com/school/salt-lake-community-college/mycompany/verification/) |

Signature 5

|  |  |  |
| --- | --- | --- |
| **FIRSTNAME LASTNAME**  Title Here  Department Here | **PHONE:**  **EMAIL:**  **WEB:** | 801-XXX-XXXX  email@slcc.edu  slcc.edu |

Signature 6

|  |
| --- |
| FIRSTNAME LASTNAME  Title Here | Department Here  801-XXX-XXXX | email@slcc.edu | slcc.edu |
|  |