

PAYROLL CALENDAR for Fiscal Year 2022 (July 1, 2021 to June 30, 2022)

PLEASE NOTE: To ensure payment on the following distribution dates all appropriate paperwork must be received by the due date shown below!

PAY Type, # see below	PAYROLL PERIODS	Paperwork deadline to HR	Time Entry dates for employees & originators	Approval Deadline 11:59 PM	Direct Deposit Distribution Dates DATES
SM14 ^{a3}	July 1-15, 2021	7-Jul	**Jul 14	Jul-16	Thursday, July 22, 2021
SM15 ^{a3}	July 16-31, 2021	21-Jul	Jul 16-31	Aug-02	Friday, August 6, 2021
SM16 ^{a3}	Aug. 1-15, 2021	4-Aug	Aug 1-15	Aug-16	Friday, August 20, 2021
SM17 ^a	Aug. 16-31, 2021	18-Aug	Aug 16-31	Sep-01	Tuesday, September 7, 2021
SM18 ^a	Sept. 1-15, 2021	8-Sep	Sep 1-15	Sep-16	Wednesday, September 22, 2021
SM19 ^a	Sept. 16-30, 2021	22-Sep	Sep 16-30	Oct-01	Thursday, October 7, 2021
SM20 ^a	Oct. 1-15, 2021	6-Oct	Oct 1-15	Oct-18	Friday, October 22, 2021
SM21 ^a	Oct. 16-31, 2021	20-Oct	Oct 16-31	Nov-01	Friday, November 5, 2021
SM22 ^a	Nov. 1-15, 2021	4-Nov	Nov 1-15	Nov-16	Monday, November 22, 2021
SM23 ^a	Nov. 16-30, 2021	18-Nov	Nov 16-30	Dec-01	Tuesday, December 7, 2021
SM24 ^a	Dec. 1- 15, 2021	8-Dec	Dec 1-15	Dec-16	Wednesday, December 22, 2021
SM1	Dec. 16-31, 2021	22-Dec	Dec 16-31	Jan-03	Friday, January 7, 2022
SM2 ^{a2}	Jan. 1-15, 2022	6-Jan	Jan 1-15	Jan-18	Friday, January 21, 2022
SM3 ^{a2}	Jan. 16-31, 2022	20-Jan	Jan 16-31	Feb-01	Monday, February 7, 2022
SM4 ^{a2}	Feb. 1-15, 2022	4-Feb	Feb 1-15	Feb-16	Tuesday, February 22, 2022
SM5 ^{a2}	Feb. 16-28, 2022	18-Feb	Feb 16-28	Mar-01	Monday, March 7, 2022
SM6 ^{a2}	March 1-15, 2022	4-Mar	Mar 1-15	Mar-16	Tuesday, March 22, 2022
SM7 ^{a2}	March 16-31, 2022	18-Mar	Mar 16-31	Apr-01	Thursday, April 7, 2022
SM8 ^{a2}	April 1-15, 2022	6-Apr	Apr 1-15	Apr-18	Friday, April 22, 2022
SM9 ^{a2}	April 16-30, 2022	20-Apr	Apr 16-30	May-02	Friday, May 6, 2022
SM10	May 1-15, 2022	5-May	May 1-15	May-16	Friday, May 20, 2022
SM11	May 16-31, 2022	19-May	May 16-31	Jun-01	Tuesday, June 7, 2022
SM12 ^{a3}	June 1-15, 2022	6-Jun	Jun 1-15	Jun-16	Wednesday, June 22, 2022
SM13 ^{a3}	June 16-30, 2022	20-Jun	Jun 16-30	Jul-01	Thursday, July 7, 2022

Legend: Summer Spring Fall

**** Please note: Time entry for SM14 won't be opened until July 14, 2020 to allow time for year end processing.**

- The official workweek of SLCC is: Saturday at 12:00 pm until the next Friday at 11:59 pm

- If you need to enter time that was missed on a previous payroll please enter the total hours on a Saturday and add notes in the comments section.